

ACCA/CAT MATERIAL ORDER FORM

First Name:		Surname:	
Employer name:		Work tel no: Work fax no.	
Alternative contact no. / mobile:		Email address:	
Home Address:		Work Training Contact E mail:	

ACCA	Study Texts	Number required	Practice and Revision Kit	Number required	Pass Cards	Number required	iLearn CD rom	Number required	iPass CD Rom	Number required	Audio CD	Number required	Sub-Total
PART ONE													
1.1 Preparing Financial Statements	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
1.2 Financial info for management	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
1.3 Managing people	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
PART TWO													
2.1 Information systems	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
2.2 Corporate and Business Law	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
2.3 Business Tax	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
2.4 Financial Mgt & Control	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
2.5 Financial Reporting	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
2.6 Audit & Internal Review	£30.00		£15.00		£10.00		£40.00		£30.00		£15.00		£
PART THREE													
3.1 Audit & Assurance Services	£30.00		£15.00		£10.00		N/A		£30.00		£15.00		£
3.2 Advanced Taxation	£30.00		£15.00		£10.00		N/A		£30.00		£15.00		£
3.3 Performance Management	£30.00		£15.00		£10.00		N/A		£30.00		£15.00		£
3.4 Business Information Management	£30.00		£15.00		£10.00		N/A		£30.00		£15.00		£
CORE PAPERS													
3.5 Strategic Business Planning & Development	£30.00		£15.00		£10.00		N/A		£30.00		£15.00		£
3.6 Advanced Corporate Reporting	£30.00		£15.00		£10.00		N/A		£30.00		£15.00		£
3.7 Strategic Financial Management	£30.00		£15.00		£10.00		N/A		£30.00		£15.00		£

CAT	Study texts	Number required	Revision Kits	Number required	Pass cards	Number required	i-learn CD Rom	Number required	i-Pass CD Rom	Number required	Sub-Total £
INTRODUCTORY											
Paper 1 Recording Financial Transactions	£19.00		£12.00		£6.95		£40.00		£30.00		£
Paper 2 Information for Management Control	£19.00		£12.00		£6.95		£40.00		£30.00		£
INTERMEDIATE											
Paper 3 Maintaining Financial Records	£19.00		£12.00		£6.95		£40.00		£30.00		£
Paper 4 Accounting for Costs	£19.00		£12.00		£6.95		£40.00		£30.00		£
ADVANCED CORE											
Paper 5 Management of People & Systems	£19.00		£12.00		£6.95		£40.00		£30.00		£
Paper 6 Drafting Financial Statements	£19.00		£12.00		£6.95		£40.00		£30.00		£
Paper 7 Planning, Control & Performance Management	£19.00		£12.00		£6.95		£40.00		£30.00		£
ADVANCED OPTIONS											
Paper 8 Implementing Audit Procedures	£19.00		£12.00		£6.95		£40.00		£30.00		£
Paper 9 Preparing Taxation Computations	£19.00		£12.00		£6.95		£40.00		£30.00		£
Paper 10 Managing Finances	£19.00		£12.00		£6.95		£40.00		£30.00		£
Totals:											£

I enclose a cheque made payable to BPP Offshore for: £
Training/ HR Contact: Signed:

Please invoice my employer*: YES/ NO
Date:

Please return this form together with payment to **Mary Snell, ACCA & CAT Course Administrator** at the address below:

BPP Professional, 19 Hilary Street, St Helier, JE2 4SX
Tel: (01534) 711800 Fax: (01534)711801
E-mail: marysnell@bpp.com
Website: www.bppoffshore.com

For office use only:

Reg No:
Invoice:
Chq Banked /initials: